



Shawnee County
Community Developmental Disabilities Organization
"Your resource for connecting our community"

Subject: Uniform Access to Services Effective Date: 12-15-97		Policy No: 06-003
Revised: 06-10-99, 12-14-01 05-15-06, 08-18-08, 08-27-12, 07-18-16, 11-9-18, 09-19-22, 09-12-23, 02-05-24	Forms: 06-003.001 Provider Service Denial Form	
Reviewed: 08-31-09, 08-26-10, 08-22-11, 08-27-12, 07-29-14, 07-18-16, 09-15-17, 10- 15-18, 08-27-19, 10-19-20, 09-09-24		

POLICY: *The Shawnee County Community Developmental Disabilities Organization (CDDO) will implement a plan, developed in coordination with the Shawnee County CDDO's Affiliates, that results in services being offered and provided in a way that does not discriminate against any person because of the severity of each person's disability.*

GUIDELINES:

1. TARC Inc., designated as the CDDO for Shawnee County, shall enter into contractual agreements with entities interested in providing I/DD Services in Shawnee County.
2. Mutual contractual Affiliation Agreements may allow an entity to specialize in services. Specialization in services will be indicated in the specific contractual agreements and Shawnee County Affiliated Provider list.
3. Affiliated providers will not deny services based upon severity of the disability per the CDDO Affiliate Agreement.
4. Affiliated providers will be required to provide services in relation to the Affiliated providers' capacity methodology.
5. The CDDO shall assist in establishing and identifying Affiliates to provide services and supports to individuals with I/DD when gaps and/or barriers exist.
6. The CDDO in consultation with Affiliated providers can only refuse to serve a person who is determined by the State of Kansas to be inappropriate for community services. Documentation or Article 63 must determine the person presents a clear and present danger to self or to others in the community.
7. If an Affiliated provider denies services to an individual, they must submit to the CDDO Quality Management Coordinator in writing, the reasons why the determination was made using the Provider Service Denial Form ([06-003.001](#)). The CDDO will review the Provider Service Denial Form ([06-003.001](#)) and follow up as necessary.
8. If a person feels he/she has been discriminated against with regard to provision of services, the person may utilize the CDDO's Dispute Resolution Policy [06-020](#).